

Pelosi Medical Center

Cleaning Log – Year _____												
<i>Instructions: Enter day of month and Initials (or n/a if not applicable) to indicate cleaning was performed. Refer to Policy 07.25.</i>												
Items/Area	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Air inlets and outlets throughout building												
RM 6 & 7:												
Clean fluorescent lights												
CLINICAL WORKSTATION:												
Clean inside cabinets												
Organize supplies												
EXAM ROOM/PROCEDURE ROOM:												
Clean inside cabinets												
Organize supplies												
SUPPLY STORAGE ROOM:												
Clean fluorescent lights												
Wash walls												
Clean inside cabinets & carts												
Organize supplies & carts												